

## Arizona Military Family Relief Fund Advisory Committee Meeting

Director's Conference Room  
3839 North 3<sup>rd</sup> Street, Suite 209, Phoenix, AZ 85012  
November 18<sup>th</sup> 2014 – 2:00 p.m.

### **Committee Members Present**

Randy Meyer (Chairman)  
Anthony Irby  
Larry Struck  
Kathy Pearce  
Thomas Troxell  
Carol Culbertson  
Stanley Zeitz  
Martin Badegian  
Robert Barnes, ADVS Deputy Director/Designee

### **Committee Members Absent**

Paul Clark  
George Cushing

### **MFRF Committee Staff**

Michelle Sullivan, ADVS/MFRF

Assistant Arizona Attorney General - Invited

## **CALL TO ORDER and APPROVAL OF MINUTES**

Chairman Randy Meyer called the meeting to order at 2:07 p.m. Stanley Zeitz moved to approve the draft minutes of the public meeting held on November 18<sup>th</sup> 2014. Carol Culbertson seconded and the motion carried unanimously.

## **DISCLOSURE STATEMENT**

Chairman Meyer read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

## **EXECUTIVE SESSION**

Chairman Meyer moved the meeting to executive session at 2:08 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

## **APPLICATION RECOMMENDATIONS**

Chairman Meyer returned the meeting to public session at 3:25 p.m. to vote on applications.

- 1. 2011-July M** Anthony Irby moved to recommend application be denied for the requested assistance due to no service connected disability demonstrating a combat hardship. Expenses are high with no income to support household independence and no documented injuries. Larry Struck seconded the motion and the motion carried unanimously.

2. **2013-November A** Stanley Zeitz motioned application be partially approved for assistance with three months' rent only. The Committee recommended applicant apply for 100% disability or UI through the VA and follow up with a VBA representative as well as go to Vet Court to assist with reducing court fines. Anthony Irby seconded the motion, and the motion carried by majority vote.
3. **2014-January D** Anthony Irby moved to recommend application partially approved for assistance with one months' rent only. Kathy Pearce seconded the motion, and the motion carried unanimously. The Committee recommends applicant reduces cost and seek financial counseling as well as meet with a VBA representative to increase disability rating.
4. **2014-September C** Stanley Zeitz moved to recommend application be tabled for the requested assistance with rent and utilities. Application incomplete, no verified income listed, no updated VA documentation, no vehicle listed but expenses show gasoline allocation, financial worksheet lists child care expenses but applicant and spouse list no employment. Anthony Irby recommends applicant submits a claim for disability through a VBA representative. Carol Culbertson seconded the motion, and the motion carried by unanimously.
5. **2014-December B** Stanley Zeitz moved to recommend application be tabled for the requested assistance with three months' rent and one time water due to further documentation needed verifying VA disability or combat connection to hardship. Carol Culbertson seconded the motion, and the motion carried unanimously.
6. **2014-December C** Carol Culbertson moved to recommend application be approved for up to \$10,000 for participation in the Transition in Place program that provides up to six month housing assistance and supportive services. Anthony Irby seconded the motion, and the motion carried unanimously.
7. **2014-November H** Stanley Zeitz moved to recommend application be partially approved three months of auto and rent only, debt is ineligible for assistance per award criteria. The Committee recommends applicant seeks assistance in reduction of child support due to reduction of income. Kathy Pearce seconded the motion, and the motion carried unanimously.
8. **2014-December D** Stanley Zeitz moved to recommend application be partially approved for assistance with three months' rent, auto insurance, current phone only, and one month water and internet. Anthony Irby seconded the motion, and the motion carried unanimously.
9. **2014-June B** Carol Culbertson moved to recommend application be partially approved for assistance with three months' rent, and one month electric, past due water and phone only. The Committee recommends application meets with VBA representative to assist in increasing disability claim. Anthony Irby seconded the motion, and the motion carried by majority.

## **MARKETING REPORTS**

## **CALL TO PUBLIC**

## **ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING**

Carol Culbertson moved to adjourn the Advisory Committee meeting. Stanley Zeitz seconded the motion and the motion carried unanimously meeting adjourned at 3:50 pm.

The next Advisory Committee meeting is scheduled for Tuesday, January 20<sup>th</sup> 2015 at 2:00 p.m. in the Director's Conference Room.